



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता  
Syama Prasad Mookerjee Port, Kolkata  
15, स्ट्रैंड रोड/15, Strand Road, कोलकाता/Kolkata – 700 001  
दूरभाष/Phone : 2230-3451 फैक्स/Fax : 033-2230-4901  
ई-मेल/E-mail : वेबसाइट-Website :www.Kolkataporttrust.gov.in

सामान्य प्रशासन विभाग  
Genl. Admn. Deptt.  
Dated: 13<sup>th</sup> November, 2020

The Secretaries  
All Major Port Trusts.

Madam/Sir,

**Sub :** Filling up of one post of Dy. Chief Engineer in the Scale of Pay of Rs 32,900-58,000/- (Pre-revised 16,000-20,800) by absorption through composite method at KDS, SMP, Kolkata applications invited.

Applications are invited for filling up of one post of Dy. Chief Engineer in the scale of pay of Rs 32,900-58,000/- (Pre-revised 16,000-20,800/-), at Syama Prasad Mookerjee Port, Kolkata (erstwhile Kolkata Port Trust) by absorption through composite method, as per the new draft Recruitment Rules (in consonance with Model RR). A copy of the new draft Recruitment Rules is enclosed (**Annexure-I**).

In this context, the earlier circular of even no. dated 20.01.2020 on the above subject may be treated as cancelled. Hence, who have applied earlier in response to the said circular, need to apply afresh.

2. You are requested to kindly circulate the vacancy among the eligible officers of your Port and forward the applications in the prescribed Proforma (**Annexure-II**) duly superscribing on the envelope "**Application for the post of Dy. Chief Engineer**" to the Sr. Personnel Officer (I/C), Syama Prasad Mookerjee Port, Kolkata, 15, Strand Road, Kolkata-700001 along with the following relevant documents:-

- i) Copies of APARs for the last 5 years duly certified by an officer not below the rank of Dy. HoD on each page.
- ii) Attested copies of all the certificates towards proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) "No objection" certificate from the respective Ports.
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
- v) Vigilance and administrative clearance by the concerned Port (**Annexure-III**).
- vi) Self attested passport size photographs (two numbers).

13/11

3. The **Crucial Date** for determining the qualification, experience and eligibility will be 01.11.2020.
4. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with application. Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping's letter No.A-12022/10/2005-PE.1 dated 27<sup>th</sup> August, 2010, copy of which is attached as **Annexure-IV**.
5. The selection will be made on the basis of merit for which overall grading in the ACRs/APARs will not be below "**Very Good**".
6. The last date to receive the application at KoPT is **15.12.2020**. Incomplete application or application received after the due date will not be considered.

Encl.:- As stated.

Yours faithfully,

*S. Karanseth*  
13/11/20

(S.Karanseth)

Dy. Secretary-II

For Sr. Personnel Officer (I/C)

Copy to Chief Engineer, Civil for ~~kind~~ information. He is requested to kindly circulate the vacancies and forward applications of eligible candidates of Civil Engineering Deptt. Copies of the Recruitment Rules, Application Form and Format for Vigilance and Administrative Clearance are enclosed.

Encl.: As stated.

Copy to GM (M&S), HDC for information. He is requested kindly to circulate the vacancies and forward applications of eligible candidates of HDC. Copies of the Recruitment Rules, Application Form and Format for Vigilance and Administrative Clearance are enclosed.

Encl.: As stated.

Copy to CHE for information. He is requested to arrange for necessary posting of this circular on KoPT's website. Copies of the Recruitment Rules, Application Form and Format for Vigilance and Administrative clearance are enclosed.

Encl.: As stated.

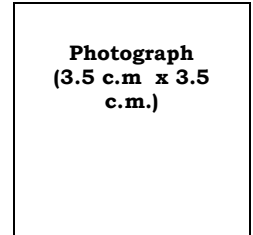
Copy to Chief Engineer, All Major Ports for information and wide circulation.

Encl.: As stated.

### Recruitment Rules of Dy. Chief Engineer of Civil Engineering Department

Name of the Post	Scale of Pay (Rs)	Whether Selection or Non-Selection	Educational and other qualifications prescribed for direct recruitment in the RSP is also applicable here for absorption:	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ adsorption/ deputation, grades from which it should be made
(1)	(2)	(3)	(4)	(5)	(6)
Dy. Chief Engineer (Civil)	Rs. 32,900-58,000/- (Pre-revised 16,000-20,800/-)	Selection	<p>(i) Degree or equivalent in Civil Engg. from a recognized University/ Institution.</p> <p>(ii) Twelve years experience in executive cadre in Planning/ Construction/ Design/ Maintenance preferably of Port &amp; Marine Structures in an Industrial/ Commercial/ Govt. Undertaking.</p>	By absorption through composite method failing which by deputation from other Govt. organizations and failing both by direct recruitment.	<p>For <b>absorption</b> through composite method. Officers holding analogous posts or post of Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. in the scale of pay of Rs 24,900-50,500/- (Pre revised Rs 13,000-18,250/-) with 3 years regular service in the grade in a Major Port Trust. Or Superintending Engr. and equivalent post in the respective discipline of Civil Engg. Deptt. with 2 years regular service in the grade and a combined regular service of 7 years in the scale of pay of Rs 20,600-46,500/- (pre revised Rs-10,750-16,750/-) and Rs.24,900-50,500/- (pre revised Rs 13,000-18,250/-) in the respective discipline of Civil Engg. Department in a Major Port Trust will be eligible.</p> <p>The selection is by merit for which the benchmark in overall grading in the APARs will not be below "Very good".</p>

**APPLICATION FORM**



**Post applied for:**

1. Full Name (in block letters) :
2. (a) Address for communication :
- (b) Telephone No. / Mobile No. :
- (c) Fax / E-mail address :
3. Date of birth :
4. Date of retirement :
5. Whether belongs to SC/ST/OBC (Please  $\checkmark$  in relevant box)
6. Present post with scale of pay :
7. Date of continuous appointment in the present post :
8. Date of first appointment in Class I cadre of the Port Trust :
9. Educational and other qualifications :

SC	ST	OBC	GEN
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Examination	University	Year of passing	Class and percentage obtained	Special subjects

10. Details of fulfilling qualifying service in the feeder grade :

	Period		
	on Regular basis	on Officiating basis	Against Temporary post
Rs. 24900 -50500/-			
Rs. 20600 -46500/- (Pre-revised Rs 10,750-16,750/-)			

Note : (1) The above columns shall be clearly filled in.

(2) Pay scale granted as financial up gradation under Modified Assured Career Progression Scheme (MACPS) should not be indicated as it is not a regular service in the grade.

11.Details of employment/experience in chronological order :

Name of the organization	Posts held	Scale of pay	From	To	Nature of duties

12. Languages Known :  
(Read, Write and Speak)

13. Any other information :  
Desired to be furnished

**I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/ appointment may be cancelled/ terminated without any notice. In the event of my selection to the above post, I will not withdraw and undertake to accept the appointment / posting.**

**(Signature of the applicant)**

**Place:**

**Date:**

**ANNEXURE - III**

Certificate to be given by Head of Office of

Shri / Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major / Minor penalties have been imposed on the officer during the last 10 years.
5. Copies of APARs for the last 5 years duly attested by the officer not below the rank of Dy. HoD on each page are enclosed.

Dated,

**Signature of the forwarding authority along with office seal.**

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE  
COMMENTS/CLEARANCE BEING SOUGHT**

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[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :  
Including batch / year cadre-etc.  
Wherever applicable.
7. Positions held :  
(During the ten preceding years)

Sl. No.	Organization (Name in full)	Designation & Place of posting	Administrative/nodal Ministry/Deptt. concerned (in case of officers of PSUs etc.)	From	To
1.					
2.					
3.					
4.					
5.					

8. Whether the officer has been placed on:  
The "Agreed List" or "List of Officers of  
Doubtful Integrity"  
[If yes details to be given]
9. Whether any allegation of misconduct:  
Involving vigilance angle was  
Examined against the officer during  
the last 10 years and if so with what  
result (\*)
10. Whether any punishment was awarded :  
to the officer during the last 10 years  
and if so the date of imposition and  
details of the penalty(\*)

11. Is any disciplinary/criminal proceedings :  
or charge sheet pending against the  
Officer as on date [if so, details to be  
Furnished; including reference no. if  
Any of the Commission]
12. Is any action contemplated against the :  
Officer as on date [if so, details to be  
furnished](\*)

DATE :

(NAME AND SIGNATURE)

(\*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.